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Subject: Emerging Leaders!
Date: Thursday, September 20, 2018 at 3:07:08 PM Eastern Daylight Time
From: Kinney, Audra
To: Thompson, Katherine (Lee)
Attachments: Senate Ethics Packet_ELC 2018.pdf

Hey Katherine! I hope you are having a FABULOUS first week!

I wanted to send you all the info for Emerging Leaders this year! A bunch of people from your office are on the invite list, and Mimi is registered to go. I included the original email below, and I attached your Ethics paperwork. Ethics is due this coming Monday, 9/24. Let me know if you have any questions at all, we would LOVE to have you there!

On behalf of The Heritage Foundation, I am excited to invite you to The Heritage Foundation's 2018 Emerging Leaders Conference! The event will be held **Wednesday, October 24 - Friday, October 26, 2018** at the Omni Bedford Springs in Bedford, Pennsylvania.

At the Emerging Leaders Conference, attendees will discuss issues confronting the next Congress, develop their leadership skills, and sharpen their knowledge of process, rules and procedure. An educational experience tailored to work on Capitol Hill, this conference also promises an excellent opportunity to grow your network among your colleagues and expand your impact.

I attached the agenda and Ethics paperwork to this email in a packet. In order to attend, it is required that you submit your travel paperwork to Ethics, and Register for the event. **Space is limited, so be sure to register as soon as you can!** Below are the steps and attached are the pertinent forms:

STEP 1: Submit travel forms to Ethics. All paperwork must be submitted no later than Monday, September 24. Ethics forms are attached to this email.

1. Invitation, Trip Sponsor Form, Tentative Agenda, and Invitation List
2. Traveler Form

STEP 2: Register at <https://events.heritage.org/Leaders2018> by Monday, September 24.

The Heritage Foundation will provide ground transportation, overnight accommodations and meals throughout the retreat.

Audra Kinney
Congressional Events Coordinator